

WCC- special meeting January 25, 2017  
Call to order 6pm

Attendance:

Krystal Vermeire

Samuel Beckett

Dara Lively

Tanya Greenway

Diana Kowal

Matt French

Lynne Jablonski

Christina Eubanks-Ohana

Tara Smith

Darrell Vincek

Molly Towner

### **Business: Create a plan for hiring new principal**

We need to be intentional about the selection process.

Keep current job description.

A Type B certificated person is required for evaluations of teachers.

DV: It is not likely that the district would approve the amendment.

In order to hire an administrator (rather than a type B certificated principal), Winterberry would need to get an amendment to our charter. (According to ASD school board policy 333.8 Modifications to Approved Charter School Contract) Additionally, it states in our charter that we will have a full-time principal.

If we wanted to do that, the WCC would have to vote on it, get it to Darrell and then to the school board.

It takes around 2 months to get on the board agenda.

TS: Is the main reason we would do that to have a Waldorf-certified person as administrator? (yes)

A state-certified principal would need to be hired to do the teacher evaluations.

LJ- Discussion about going ahead with the amendment request, in case we don't find a principal.

TS- wonders if it is allowed by the ASD to have the finalists answer questions in an open/public forum, with feedback from people who attend.

Job description goes to Beth Knorr and she screens available candidates.

Process last year:

Committee included 2 members from each of the 3 bodies (and 1 parent).

Each body chose their committee representatives in their own way.

Step 1: Hiring committee

Step 1.5: Essay questions for top candidates

Step 2: 2<sup>nd</sup> round of interviews by the committee with the WCC present.  
The committee met after this, and made a recommendation to the WCC. The WCC made the final decision.

MT: Do we need to open the application process to internal employees first? (No, because the Winterberry principal is not part of the APA.)

Discussion about how/if to choose a school community member for the committee.

Faculty will discuss hiring committee members.

Steps:

Lee needs to fill out some paperwork at the district.

We need to post the job description ASAP.

A committee needs to be formed. (WCC picked tonight, Faculty will pick tomorrow or next Thursday, WPG will pick next Thursday.)

Christina moved that the WCC start a hiring committee with the purpose of hiring a new principal. One of the WCC members of the committee will be the committee chair, the faculty and WPG will each have 2 representatives, and the possibility of additional member/s from the school community at large (at the discretion of the committee). Lynne 2<sup>nd</sup>. Unanimous approval.

Lynne moved that the WCC have 3 representatives on the hiring committee (Tara, Dara, and Meggan.) Christina 2<sup>nd</sup>. Unanimously passed.

Tara moved that the meeting go into executive session to discuss confidential personnel matters. Lynne 2<sup>nd</sup>.